



Auto Print Utility

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Overview and Requirements for Auto Print Utility

1. What is the Auto Print Utility?

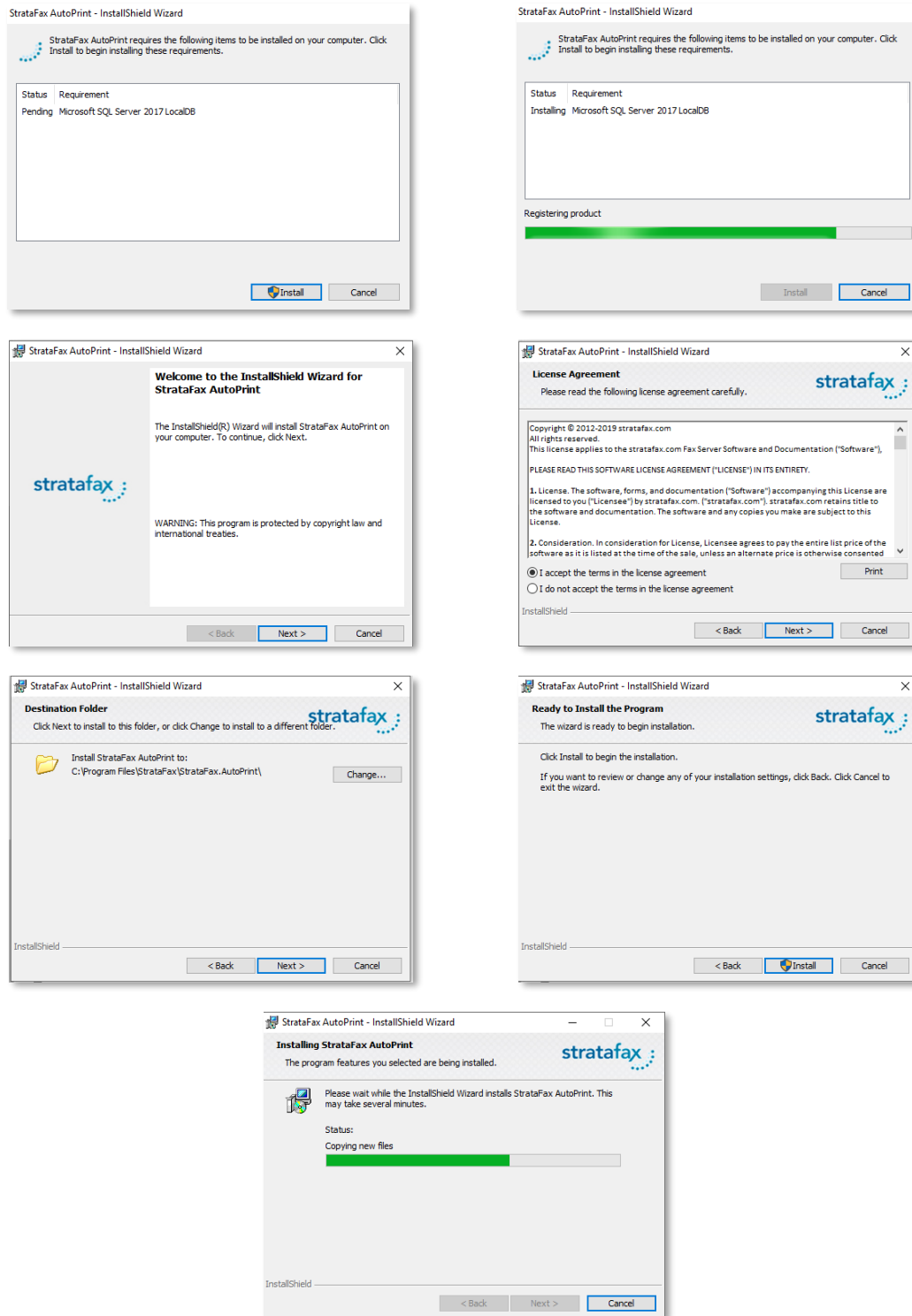
Auto Print Utility allows customers to setup Auto Printing to printers on their network, without the need of a VPN connection. Jobs are received into stratafax. The Auto Print Utility is configured to poll the mapped stratafax users for any inbound job, pull them down locally and print them to the defined printers on the customer's network. The Auto Print Utility runs as a Windows Service and automatically prints any newly received faxes.

2. Auto Print Utility Requirements

- Windows computer on the customer's network (running Windows 10, Windows Server 2012, 2016 or 2019). This can be installed on a Print Server or other machine with access to the Printers.
- Microsoft SQL Server 2017 LocalDB. This will be installed by the stratafax Auto Print Install Shield Wizard
- Direct connectivity will be required via HTTPS to the online service. You will want to make sure that the computer can access the following internet link:
<https://fax.stratafax.com/webservices/wfapi.asmx>

Installation Instructions

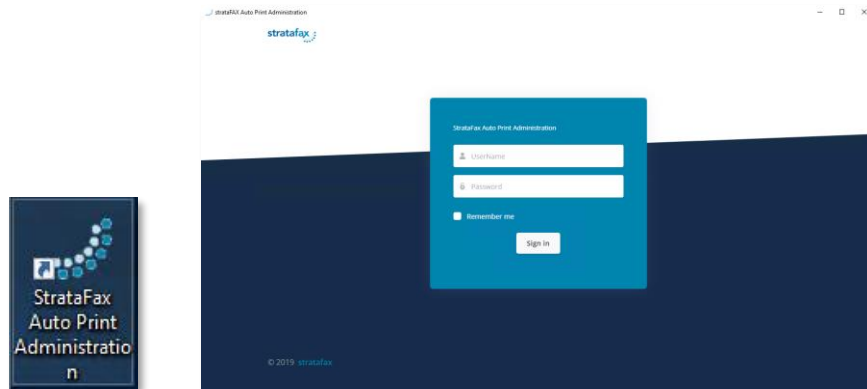
To begin the installation, run “stratafax Auto Print.exe” and follow the on-screen instructions to complete the installation.



Click Finish to complete the installation and continue with the Configuration on the next page.

Configure the Stratafax Auto Print Utility

Launch the “stratafax Auto Print Administration” application. A shortcut was created on the desktop during the installation.



The login screen displays. Log in using the initial default credentials and click **Sign in**.

Login: **admin**

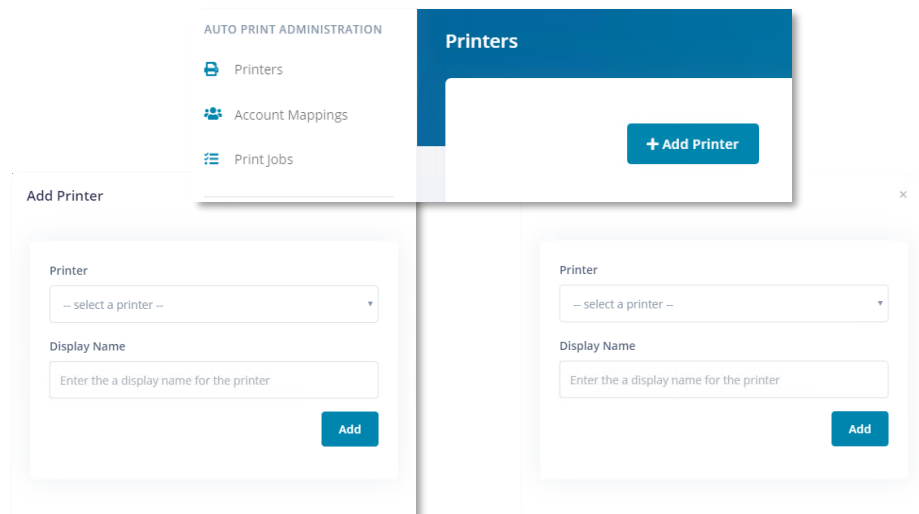
Password: password

Before the Auto Print Utility can begin printing inbound faxes, you must perform the following tasks:

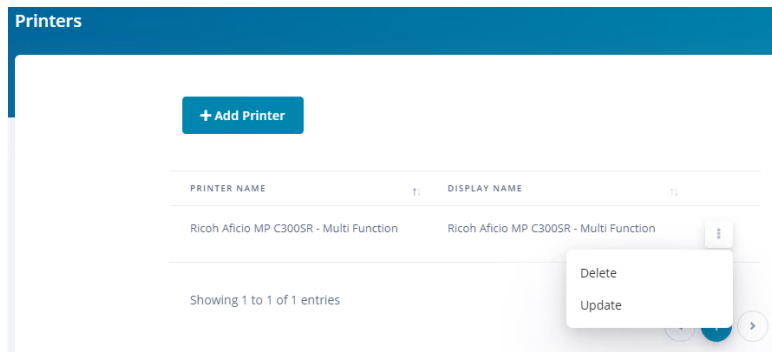
1. Add at least one Printer
2. Setup an Account Mapping
3. Monitor Print Jobs
4. Change the admin password if desired

Setting up Printers

Select this option to add a printer to be mapped to a user in stratafax. Note that the printer needs to be installed on the computer where the Auto Print Utility is running. If the service is configured to run as Local User, only local printers will be displayed. If you need to map to a network printer, the service will need to be configured to start as a network user with access to the printer.



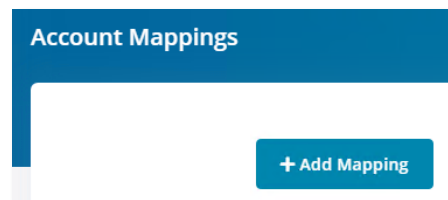
Once the printer is added. It will be displayed under Printers.



To update the printer, select the “Update” next to the Display Name. The Display Name can be changed as well.




Account Mappings

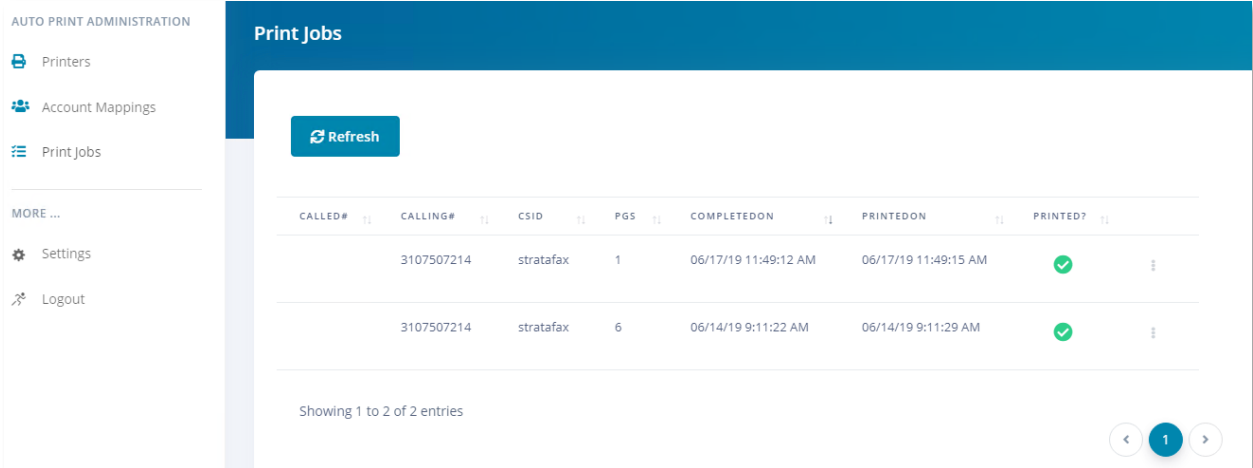
A mapping needs to be created for each stratafax user. Only one mapping should be created per user. Once the mapping is created, all Incoming faxes will be pulled down and printed locally to the mapped printer. Select “Account Mappings” on the left and click Add Mapping.



Enter the **UserName** and **Password** of the stratafax user. In the **Print To** drop down field, select one of the previously created Printers from the list. Note, if this is an existing account with previously received faxes, determine whether you want **Print Existing Faxes**. If this checkbox is selected, all faxes in the Inbox will be printed. Otherwise, uncheck this option and only newly received faxes will be printed.



Print Jobs

All Print Jobs that are pulled down from stratafax are displayed in this view. When the fax is initially retrieved, the job will show display a blue exclamation icon . Once the fax is successfully printed, it will show a green checkbox . If there is an error printing the fax, it will have an  under the Printed column.




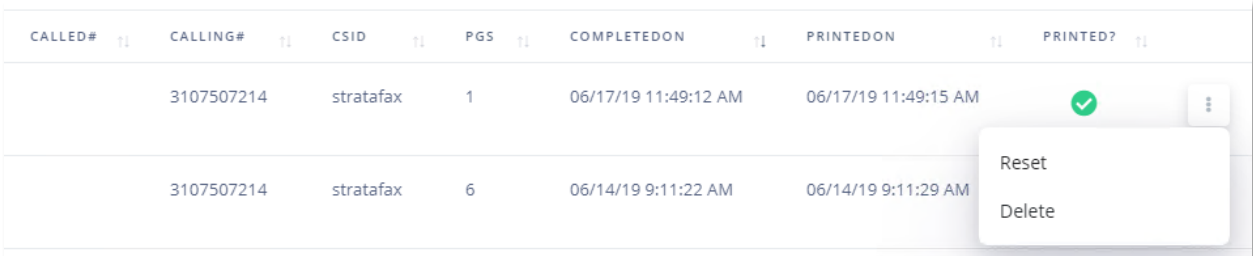
Print Jobs



Refresh

CALLED#	CALLING#	CSID	PGS	COMPLETEDON	PRINTEDON	PRINTED?
	3107507214	stratafax	1	06/17/19 11:49:12 AM	06/17/19 11:49:15 AM	
	3107507214	stratafax	6	06/14/19 9:11:22 AM	06/14/19 9:11:29 AM	

Showing 1 to 2 of 2 entries

If the fax needs to be reprinted, you can simply select the fax and click on the icon  for more options and select **Reset**. This will reprint the job. This is particularly useful if there is an error printing the fax.



CALLED#	CALLING#	CSID	PGS	COMPLETEDON	PRINTEDON	PRINTED?
	3107507214	stratafax	1	06/17/19 11:49:12 AM	06/17/19 11:49:15 AM	 
	3107507214	stratafax	6	06/14/19 9:11:22 AM	06/14/19 9:11:29 AM	

Reset

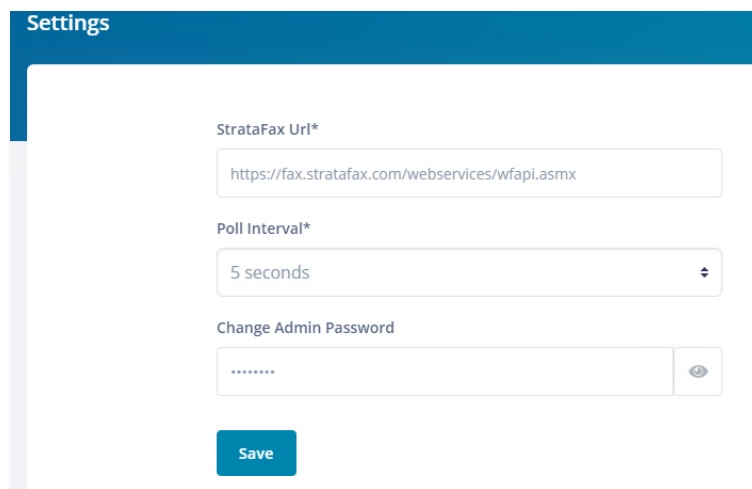
Delete

Settings

Stratafax Url – Do not change this setting. This is path to the stratafax API which is used to retrieve the incoming faxes. Make sure the computer that is running the Auto Print Utility has access to this link.

Poll Interval – This is how frequently the Auto Print Utility will poll stratafax for new jobs. This Select this option to add a printer to be mapped to a user in stratafax. The default setting is 5 seconds. It can be changed to poll between 5 seconds up to 1 hour.

Change Admin Password. The default password for the Administration utility is password. This can be changed under the Settings section. Please make sure to note the password if it is changed. You will not be able to login to the Administration utility if you forget the password.



Settings

StrataFax Url*

https://fax.stratafax.com/webservices/wfapi.asmx

Poll Interval*

5 seconds

Change Admin Password

.....

Save

Troubleshooting

The Logs file is located under C:\Program Files\StrataFax\StrataFax.AutoPrint\Logs or the path where the utility was installed. The log file is named StrataFax.AutoPrint.txt.

Service

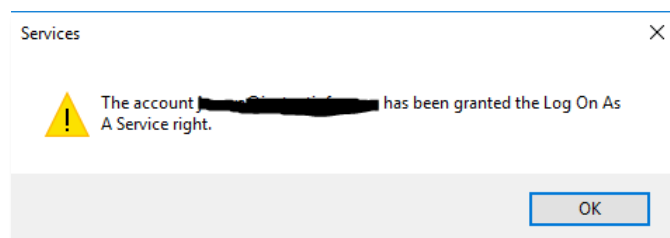
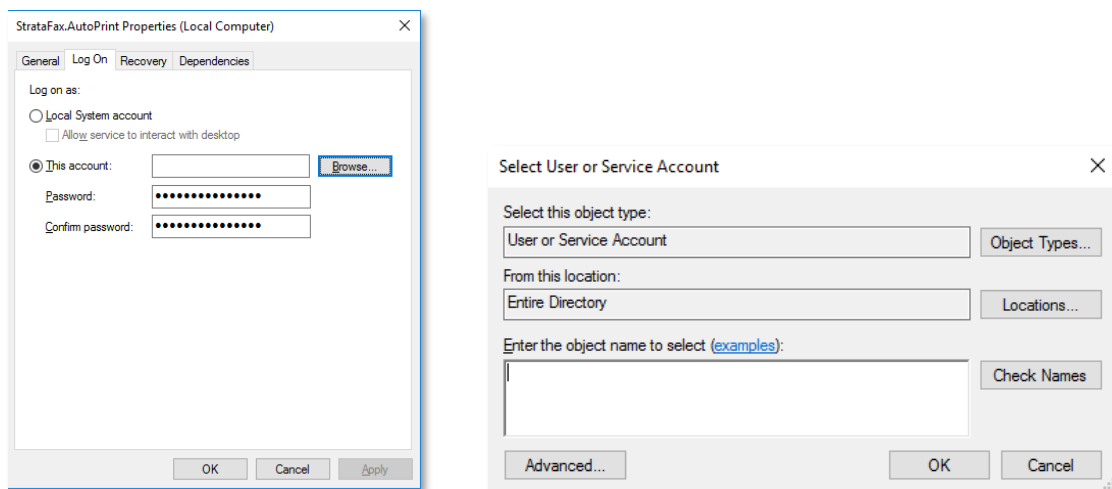
The Auto Print Utility runs as a Windows Service and automatically prints any newly received faxes.

If the service is configured to run as Local User, only local printers will be displayed. If you need to map to a network printer, the service will need to be configured to start as a network user with access to the printer.



To change the service to start as network user account, go to Services (Press the **Windows+R** keys to open the Run dialog, type **services.msc**, press Enter).

Find the StrataFax.AutoPrint service. Right click and select Properties. Under the **Log On** tab, select This account, and Browse. Then find the network account. Make sure the service account has Local Administrator rights on the machine where the Auto Print Utility is running.



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Contact Us

CORPORATE OFFICE

2301 West 190th Street, Suite 200
Torrance, CA 90504
Phone: 310.750.7200
Fax: 310.750.7210
info@instantinfo.com

SALES

Phone: 310.750.7200
Fax: 310.750.7210
sales@instantinfo.com

TECHNICAL SUPPORT

Phone: 310.750.7209
Fax: 310.750.7219
support@instantinfo.com

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